

<u>COMMITTEE MAKING RECOMMENDATION</u>	<u>RECOMMENDATION</u>	<u>DATE OF COMMITTEE</u>	<u>TO BE ACTIONED BY</u>	<u>OUTCOMES OF RECOMMENDATION</u>
AUDIT & CORPORATE GOVERNANCE	Further update on the Car Parking Strategy requested	29 JUNE 2022	Governance Officer/relevant Director	COMPLETE
GROWTH	That the business engagement review be extended into the new municipal year	14 JULY 2022	Senior Scrutiny Officer	Further interviews scheduled – COMPLETE
ORGANISATION	That a review on Planning Enforcement be commenced That the 2021/22 scrutiny review report into ICT & Transformation be approved That an update on the Council's agile working policy, future arrangements for Mill Lane, and staff vacancy rates be added to the work programme	19 JULY 2022	Senior Scrutiny Officer Senior Scrutiny Officer Senior Scrutiny Officer	Review scoped and commenced - COMPLETE Review report submitted to Cabinet on 08 September - COMPLETE Added to work programme - COMPLETE
COMMUNITIES	That a review on leisure provisions for older residents be commenced	22 JULY 2022	Senior Scrutiny Officer	Review scoped and commenced - COMPLETE
AUDIT & CORPORATE GOVERNANCE	That the Committee's comments regarding target ENV 17 (waste crime reduction) be reported to Cabinet	27 JULY 2022	Information, Engagement and Performance Manager	COMPLETE

ORGANISATION	A report to be brought back to the Committee outlining the planning enforcement process	06 SEPTEMBER 2022	Richard Purcell – Assistant Director of Planning	COMPLETE
GROWTH	CANCELLED	19 SEPTEMBER 2022		
COMMUNITIES	To receive further information on leisure membership structures and prices, a breakdown of membership users per age category, and a full list of activities available to older residents The Legal Team Manager to appear at the Committee at the next meeting alongside the Assistant Director of Environmental Health to provide an update on the implementation of the CCTV in Taxis Policy	23 SEPTEMBER 2022	Chris Mills – Assistant Director of Leisure Legal Team Manager	COMPLETE – information provided to Committee at next meeting COMPLETE
AUDIT & CORPORATE GOVERNANCE	RESOLVED – That 1. The Audit and Corporate Governance Scrutiny Committee have considered the draft Annual Governance Statement as set out in Appendix 1 and made any observations or recommendations which they consider to be appropriate prior to the final version being incorporated within the Council's Statement of Accounts. An annual update report shall be taken to Cabinet each financial year (commencing 2023/24) advising on the	28 SEPTEMBER 2022	S151 Officer	COMPLETE

	<p>status of the programme and the proposed schemes to be brought forward for that year.</p> <ol style="list-style-type: none"> 2. The Audit and Corporate Governance Scrutiny Committee approved the local Code of Corporate Governance as set out in Appendix 2. 3. The Audit and Corporate Governance Scrutiny Committee having reviewed the effectiveness of the Governance Framework were satisfied that the Council's governance and internal control arrangements are fit for purpose. 4. That delegated powers were granted to the Chief Financial Officer in consultation with the Chair of the Audit and Corporate Governance Scrutiny Committee to agree any changes which may be necessary in order to ensure the finalisation of the external audit currently being concluded by the Council's external auditors Mazars to ensure completion of the Statement of Accounts by the statutory deadline of 30 November 2022. <p>The Committee received a report on the results of a review of the Internal Audit Charter.</p> <p>RESOLVED – That</p> <ol style="list-style-type: none"> 1. Members noted the outcome of the review of the Internal Audit Charter. 		<p>Head of Internal Audit</p>	<p>COMPLETE</p>
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	<p>2. The Internal Audit Charter was agreed.</p> <p>3. The agreed Internal Audit Charter be reviewed in a years' time or sooner in the event of any significant changes being made to the Public Sector Internal Audit Standards.</p>			
GROWTH	Revised project plan and timetable for the scrutiny review into business engagement approved	31 OCTOBER 2022	Senior Scrutiny Officer	COMPLETE
AUDIT & CORPORATE GOVERNANCE	<p>Members were presented with a report of the Council's External Auditor (Mazars) which outlined the Audit Completion Report and the Letter of Representation for the financial year 2021/22.</p> <p><u>RESOLVED</u></p> <p>(1) That the Audit and Corporate Governance Scrutiny Committee noted the attached report from the Council's external auditors Mazars.</p> <p>(2) That the Audit and Corporate Governance Scrutiny Committee approved the Letter of Representation contained within the Audit Completion Report and authorised the Chief Financial Officer to sign the letter on behalf of the Council</p>	09 NOVEMBER 2022	S151 Officer	COMPLETE

	<p>The Director of Finance and Resources presented a report proposing approval of the audited Statement of Accounts for 2021/22.</p> <p><u>RESOLVED</u></p> <p>(1) That the Audit and Corporate Governance Scrutiny Committee approved the audited Statement of Accounts in respect of 2021/22.</p> <p>(2) That delegated powers were granted to the Chief Financial Officer in consultation with the Chair or Deputy Chair of the Audit and Corporate Governance Scrutiny Committee to agree any changes which may be necessary in order to ensure the finalisation of the external audit currently being concluded by the Council's external auditors, Mazars, to ensure completion of the Statement of Accounts by the statutory deadline of 30 November 2022.</p>		S151 Officer	COMPLETE
COMMUNITIES	<p>The Committee requested further updates in relation to a previous scrutiny review into residential parking</p> <p>Project plan and timetable agreed for the Committee's scrutiny review on leisure</p>	11 NOVEMBER 2022	<p>Assistant Director – Property, Estates, and Assets</p> <p>Senior Scrutiny Officer</p>	<p>ONGOING</p> <p>COMPLETE</p>

	provisions for older residents. Further information regarding demographics and memberships requested			
ORGANISATION	The Committee expressed its concerns with the delay to installing the appropriate AV equipment in the new Council chamber and requested that progress updates be given at future meetings	15 NOVEMBER 2022	Senior Scrutiny Officer/relevant director	COMPLETE
COMMUNITIES	NONE	13 JANUARY 2023		
GROWTH	That a report be prepared following the evidence heard on the business engagement scrutiny review	16 JANUARY 2023	Senior Scrutiny Officer	COMPLETE
AUDIT & CORPORATE GOVERNANCE	NONE	18 JANUARY 2023		
ORGANISATION	Project plan and timetable for the scrutiny review on planning enforcement approved	24 JANUARY 2023	Senior Scrutiny Officer	COMPLETE
COMMUNITIES	That a report be prepared following evidence heard on the leisure provisions for older residents scrutiny review Further updates be given on the previous review into residential parking	23 FEBRUARY 2023	Senior Scrutiny Officer Assistant Director – Property, Estates and Assets	COMPLETE ONGOING
GROWTH	That the Review Report on business engagement be approved and submitted to Cabinet for consideration Further updates be given on the previous review into tourism, with the KPI's the	13 MARCH 2023	Senior Scrutiny Officer	ONGOING ONGOING

	Committee suggested to be presented to Members in November 2023 and 2024		Regeneration and Town Centre Officer	
ORGANISATION	That a report be prepared following the evidence heard on the planning/environmental enforcement scrutiny review	14 MARCH 2023	Senior Scrutiny Officer	COMPLETE